

BATAWATER DISTRICT
ESTIMATED OPERATION AND MAINTENANCE EXPENSES
FOR THE CALENDAR YEAR 2017

			BUDGETED	EXPENDED	BUDGETED	BUDGETED	BUDGETED	BUDGETED	BUDGETED	INCREASE
			2016	1st Nine	1ST QTR.	2ND QTR.	3RD QTR.	4TH QTR.	2017	(DECREASE)
				Months 2016	2017	2017	2017	2017		
01 PERSONNEL SERVICES										
			Salary							
BASIC SALARIES :										
	<u>Grade</u>	<u>Step</u>								
General Manager D	24	1	597,000.00	510,530.00	169,830.00	169,830.00	169,830.00	169,830.00	679,320.00	82,320.00
Administrative Officer A	16	1	322,536.00		85,251.00	85,251.00	85,251.00	85,251.00	341,004.00	18,468.00
Cashier B	14	1	276,528.00		72,423.00	72,423.00	72,423.00	72,423.00	289,692.00	13,164.00
Senior Accounting Processor A	12	7	239,280.00	195,707.50	65,997.00	65,997.00	65,997.00	65,997.00	263,988.00	24,708.00
Accounting Processor B	6	6	155,052.00	125,910.00	42,060.00	42,060.00	42,060.00	42,060.00	168,240.00	13,188.00
Customer Serv. Asst. D (BC)	6	1	155,052.00	120,402.00	40,134.00	40,134.00	40,134.00	40,134.00	160,536.00	5,484.00
Customer Serv. Asst. E (MR)	4	1	134,172.00		34,974.00	34,974.00	34,974.00	34,974.00	139,896.00	5,724.00
Customer Serv. Asst. E (MR)	4	1	134,172.00		34,974.00	34,974.00	34,974.00	34,974.00	139,896.00	5,724.00
Water Res. Fac. Optr. B (Plumber)	6	1	155,052.00	120,402.00	40,134.00	40,134.00	40,134.00	40,134.00	160,536.00	5,484.00
Water Res. Fac. Optr. C (PO)	4	4	136,860.00	106,902.00	35,970.00	35,970.00	35,970.00	35,970.00	143,880.00	7,020.00
Clerk Processor C	3	1	124,812.00		32,649.00	32,649.00	32,649.00	32,649.00	130,596.00	5,784.00
Utility Worker B	1	2	109,080.00	86,112.00	28,704.00	28,704.00	28,704.00	28,704.00	114,816.00	5,736.00
Casual (2)	1	1	216,000.00	166,104.00	56,868.00	56,868.00	56,868.00	56,868.00	227,472.00	11,472.00
Job Order Worker (3)	-	-	278,200.00	226,431.25	75,000.00	75,000.00	75,000.00	75,000.00	300,000.00	21,800.00
Overtime Pay			160,000.00	78,671.60	31,250.00	31,250.00	31,250.00	31,250.00	125,000.00	(35,000.00)
Rep. & Travel Allowance (RATA)			120,000.00	90,000.00	30,000.00	30,000.00	30,000.00	30,000.00	120,000.00	-
TOTAL BASIC SALARIES			<u>3,313,796.00</u>	<u>1,827,172.35</u>	<u>876,218.00</u>	<u>876,218.00</u>	<u>876,218.00</u>	<u>876,218.00</u>	<u>3,504,872.00</u>	<u>191,076.00</u>

	BUDGETED 2016	EXPENDED 1st Nine Months 2016	BUDGETED 1ST QTR. 2017	BUDGETED 2ND QTR. 2017	BUDGETED 3RD QTR. 2017	BUDGETED 4TH QTR. 2017	BUDGETED 2017	INCREASE (DECREASE)
EMPLOYEES BENEFITS :								
Personnel Eco. Relief Allo.(PERA)	336,000.00	160,000.00	84,000.00	84,000.00	84,000.00	84,000.00	336,000.00	0.00
Uniform Allowance	70,000.00	45,000.00	17,500.00	17,500.00	17,500.00	17,500.00	70,000.00	0.00
13th Month Pay	229,633.00	159,557.00	61,664.00	61,664.00	61,664.00	61,664.00	246,656.00	17,023.00
Cash Gift	70,000.00	22,500.00	17,500.00	17,500.00	17,500.00	17,500.00	70,000.00	0.00
Rice Allowance	216,000.00	94,500.00	54,000.00	54,000.00	54,000.00	54,000.00	216,000.00	0.00
Monetization on Earned Leave Credit	251,500.00	130,164.11	63,750.00	63,750.00	63,750.00	63,750.00	255,000.00	3,500.00
Loyalty Pay	20,000.00	30,000.00					0.00	(20,000.00)
Employee Awards	30,000.00					30,000.00	30,000.00	-
Life & Retirement Insurance Contributions	330,672.00	172,396.44	88,796.00	88,796.00	88,796.00	88,796.00	355,184.00	24,512.00
Pag-IBIG Fund	16,800.00	8,100.00	4,200.00	4,200.00	4,200.00	4,200.00	16,800.00	0.00
Medicare Contribution	31,350.00	15,075.00	8,175.00	8,175.00	8,175.00	8,175.00	32,700.00	1,350.00
ECC Contributions	16,451.00	7,981.50	4,156.00	4,156.00	4,156.00	4,156.00	16,624.00	173.00
Performance Based Bonus	420,000.00	160,000.00	66,250.00	66,250.00	66,250.00	66,250.00	265,000.00	(155,000.00)
Productivity Enhancement Incentive	229,633.00	61,664.00	61,664.00	61,664.00	61,664.00	61,664.00	246,656.00	17,023.00
TOTAL EMPLOYEE BENEFITS	2,268,039.00	1,066,938.05	531,655.00	531,655.00	531,655.00	561,655.00	2,156,620.00	(111,419.00)
BOD & RECORDING SECRETARY PER DIEMS:								
Per Diems (BOD)	179,712.00	95,676.00	44,928.00	44,928.00	44,928.00	44,928.00	179,712.00	-
Performance Based Incentive	175,000.00	61,098.00	22,464.00	22,464.00	22,464.00	22,464.00	89,856.00	(85,144.00)
Communication Expenses (BOD)	44,928.00	23,919.00	11,232.00	11,232.00	11,232.00	11,232.00	44,928.00	-
Per Diems (Recording Secretary)	17,280.00	9,690.00	4,320.00	4,320.00	4,320.00	4,320.00	17,280.00	-
TOTAL BOD AND REC. SEC. PER DIEMS	416,920.00	190,383.00	82,944.00	82,944.00	82,944.00	82,944.00	331,776.00	(85,144.00)
TOTAL PERSONAL SERVICES	5,998,755.00	3,084,493.40	1,490,817.00	1,490,817.00	1,490,817.00	1,520,817.00	5,993,268.00	(5,487.00)

	BUDGETED 2016	EXPENDED 1st Nine Months 2016	BUDGETED 1ST QTR. 2017	BUDGETED 2ND QTR. 2017	BUDGETED 3RD QTR. 2017	BUDGETED 4TH QTR. 2017	BUDGETED 2017	INCREASE (DECREASE)
02 OTHER OPERATION AND MAINTENANCE EXPENSES								
Power or Fuel Purchased for Pumping	1,515,000.00	1,028,849.73	575,000.00	575,000.00	575,000.00	575,000.00	2,300,000.00	785,000.00
Chemical & Filtering Materials	252,000.00	112,560.00	70,000.00	70,000.00	70,000.00	70,000.00	280,000.00	28,000.00
Office Supplies & Other Expense	185,000.00	95,100.06	52,500.00	52,500.00	52,500.00	52,500.00	210,000.00	25,000.00
Fuel, Oil & Lubricants	235,000.00	162,115.73	60,000.00	60,000.00	60,000.00	60,000.00	240,000.00	5,000.00
Travelling Expense & Per Diems	150,000.00	75,342.08	32,500.00	32,500.00	32,500.00	32,500.00	130,000.00	(20,000.00)
Training Expense	150,000.00	58,120.00	32,500.00	32,500.00	32,500.00	32,500.00	130,000.00	(20,000.00)
Utility Expense - Water	7,500.00	4,224.50	2,500.00	2,500.00	2,500.00	2,500.00	10,000.00	2,500.00
Utility Expense - Electricity	60,000.00	37,058.51	25,000.00	25,000.00	25,000.00	25,000.00	100,000.00	40,000.00
Postage & Deliveries	4,000.00	2,682.70	1,500.00	1,500.00	1,500.00	1,500.00	6,000.00	2,000.00
Telephone Expense - Landline	22,000.00	16,087.74	6,000.00	6,000.00	6,000.00	6,000.00	24,000.00	2,000.00
Telephone Expense - Mobile	45,600.00	26,100.00	15,900.00	15,900.00	15,900.00	15,900.00	63,600.00	18,000.00
Internet Expense	9,600.00	9,257.33	2,997.00	2,997.00	2,997.00	2,997.00	11,988.00	2,388.00
Advertising & Promotion	8,000.00		2,000.00	2,000.00	2,000.00	2,000.00	8,000.00	0.00
Vehicle Insurance & Registration Expense	15,000.00	14,189.00	6,250.00	6,250.00	6,250.00	6,250.00	25,000.00	10,000.00
Representation & Entertainment Expense	40,000.00	19,018.00	10,000.00	10,000.00	10,000.00	10,000.00	40,000.00	0.00
Rent Expense	182,544.00	152,353.58	56,618.00	28,873.00	15,000.00	15,000.00	115,491.00	(67,053.00)
Extraordinary & Miscellaneous Expense	45,000.00	20,921.05	18,000.00	18,000.00	18,000.00	18,000.00	72,000.00	27,000.00
Donations	6,000.00	750.00	2,000.00	2,000.00	2,000.00	2,000.00	8,000.00	2,000.00
Membership Dues & Cont. to Organizations	6,000.00	1,596.00	1,500.00	1,500.00	1,500.00	1,500.00	6,000.00	0.00
Taxes, Duties & Licenses	20,000.00	500.00	10,000.00	10,000.00	10,000.00	10,000.00	40,000.00	20,000.00
Insurance Premiums	50,000.00	46,261.38	12,500.00	12,500.00	12,500.00	12,500.00	50,000.00	0.00
Survey Expenses	10,000.00	1,878.00	2,500.00	2,500.00	2,500.00	2,500.00	10,000.00	0.00
Legal Services	17,000.00	3,370.00	5,000.00	5,000.00	5,000.00	5,000.00	20,000.00	3,000.00
Auditing Services	60,000.00	30,000.00	15,000.00	15,000.00	15,000.00	15,000.00	60,000.00	0.00
Other Professional Services	5,000.00	51,500.00	2,500.00	2,500.00	2,500.00	2,500.00	10,000.00	5,000.00
Bonds Premium	7,000.00		1,750.00	1,750.00	1,750.00	1,750.00	7,000.00	0.00
Awards & Rewards	3,000.00		750.00	750.00	750.00	750.00	3,000.00	0.00
Other Maintenance & Operation Expense	100,000.00	69,291.93	25,000.00	25,000.00	25,000.00	25,000.00	100,000.00	0.00
Water Treatment Operations Expense	55,000.00	40,460.00	22,500.00	22,500.00	22,500.00	22,500.00	90,000.00	35,000.00

Computer Data Processing Services			3,000.00	3,000.00	3,000.00	3,000.00	12,000.00	12,000.00
Bank Charges		50.00	250.00	250.00	250.00	250.00	1,000.00	1,000.00
Materials Expense		133,605.82	450,000.00	450,000.00	450,000.00	450,000.00	1,800,000.00	1,800,000.00
Maintenance of Wells	60,000.00	20,774.55	12,500.00	12,500.00	12,500.00	12,500.00	50,000.00	(10,000.00)
Maintenance of Other Pumping Plant	1,500.00		375.00	375.00	375.00	375.00	1,500.00	0.00
Maintenance of Reservoir & Tanks	7,500.00	11,068.93	3,750.00	3,750.00	3,750.00	3,750.00	15,000.00	7,500.00
Maintenance of Trans. & Distri. Mains.	50,000.00	32,036.25	11,250.00	11,250.00	11,250.00	11,250.00	45,000.00	(5,000.00)
Maintenance of Services	78,000.00	51,946.34	17,500.00	17,500.00	17,500.00	17,500.00	70,000.00	(8,000.00)
Maintenance of Meters	3,750.00		1,000.00	1,000.00	1,000.00	1,000.00	4,000.00	250.00
Maintenance of Hydrants	5,625.00	737.23	1,500.00	1,500.00	1,500.00	1,500.00	6,000.00	375.00
Maintenance of Structure & Imp.	18,750.00	732.50	3,750.00	3,750.00	3,750.00	3,750.00	15,000.00	(3,750.00)
Maintenance of Office Equipment	5,000.00	6,797.89	2,500.00	2,500.00	2,500.00	2,500.00	10,000.00	5,000.00
Maintenance of Land Transportation Equipment	78,000.00	33,230.00	13,750.00	13,750.00	13,750.00	13,750.00	55,000.00	(23,000.00)
Maintenance of Power Production Equipment			5,000.00	5,000.00	5,000.00	5,000.00	20,000.00	20,000.00
Maintenance of Pumping Equipment	90,000.00	24,534.00	10,000.00	10,000.00	10,000.00	10,000.00	40,000.00	(50,000.00)
Maintenance of Water Treatment Equipment	10,000.00	3,281.00	1,500.00	1,500.00	1,500.00	1,500.00	6,000.00	(4,000.00)
Maintenance of Power Operated Equipment	1,000.00						0.00	(1,000.00)
Maintenance of Tools, Shops & Garage Equip.	7,000.00	9,029.98	3,750.00	3,750.00	3,750.00	3,750.00	15,000.00	8,000.00
Maintenance of Furniture & Fixtures			1,250.00	1,250.00	1,250.00	1,250.00	5,000.00	5,000.00
TOTAL OTHER O & M EXPENSE	<u>3,681,369.00</u>	<u>2,407,411.81</u>	<u>1,612,890.00</u>	<u>1,585,145.00</u>	<u>1,571,272.00</u>	<u>1,571,272.00</u>	<u>6,340,579.00</u>	<u>2,659,210.00</u>
TOTAL OPERATION AND MAINTENANCE EXPENSE	<u>9,680,124.00</u>	<u>5,491,905.21</u>	<u>3,103,707.00</u>	<u>3,075,962.00</u>	<u>3,062,089.00</u>	<u>3,092,089.00</u>	<u>12,333,847.00</u>	<u>2,653,723.00</u>
03 Debt Service - Current - LWUA	1,151,076.00	858,560.17	287,769.00	287,769.00	287,769.00	287,769.00	1,151,076.00	-
04 LBP Loan	833,976.00	630,417.19	196,499.00	196,499.00	196,499.00	196,499.00	785,996.00	(47,980.00)
05 5M LWUA Regular Loan	635,508.00	476,631.00	158,877.00	158,877.00	158,877.00	158,877.00	635,508.00	-
06 CGB Loan (Office Building)				60,000.00	90,000.00	90,000.00	240,000.00	240,000.00
07 Capex - Service conn. (3000 x 200)	600,000.00						0.00	(600,000.00)
08 Capex - Others	1,000,000.00	624,687.45	75,000.00	125,000.00	400,000.00	500,000.00	1,100,000.00	100,000.00
09 Fund Reserve (3% of Metered Sales)	413,210.00	210,923.74	98,607.00	107,998.00	117,389.00	126,780.00	450,774.00	37,564.00
10 Fund Reserve - FB (5% of Gross Salaries)	-		36,998.00	36,998.00	36,998.00	36,998.00	147,992.00	147,992.00
11 Gender & Development (3% of OME)	290,404.00	58,137.75	93,111.00	92,279.00	91,863.00	92,763.00	370,016.00	79,612.00
12 Franchise Tax (2% of Metered Sales)	275,474.00		65,738.00	71,999.00	78,260.00	84,520.00	300,517.00	25,043.00
TOTAL DISBURSEMENT	<u>14,879,772.00</u>	<u>8,351,262.51</u>	<u>4,116,306.00</u>	<u>4,213,381.00</u>	<u>4,519,744.00</u>	<u>4,666,295.00</u>	<u>17,515,726.00</u>	<u>2,635,954.00</u>

CASH FLOW PROJECTION

	<u>2016</u>	<u>1ST QUARTER</u>	<u>2ND QUARTER</u>	<u>3RD QUARTER</u>	<u>4TH QUARTER</u>	<u>T O T A L</u>
Service Conn. - Year End	1500	1,650	1,800	1,950	2,100	2,100
Service Conn. - Average		1,575	1,725	1,875	2,025	2,025
Market Growth Per Quarter		150	150	150	150	600
Service Area Population		-	-	-	-	51,201
% Population Served		-	-	-	-	19.00%
Consumption/Conn. m3		17	17	17	17	17
Billed Water (in cu.m.)		80,325	87,975	95,625	103,275	367,200
Unaccounted Water (%)		20%	20%	20%	20%	20%
Total Production (m3)		100,406	109,969	119,531	129,094	459,000
Effective Water rate		40.92	40.92	40.92	40.92	40.92
Rate Increase(%)						0.00%
Collection Efficiency (%)		98%	98%	98%	98%	98%
RECEIPTS :						
Water Sales (98% of Metered Sales)		3,221,161.00	3,527,938.00	3,834,716.00	4,141,493.00	14,725,308.00
Penalty (98% of Metered sales x 13% x 25%)		104,688.00	114,658.00	124,628.00	134,599.00	478,573.00
Application Fee (P 3,000 x MPQ)		450,000.00	450,000.00	450,000.00	450,000.00	1,800,000.00
Other Revenues (3% of Metered Sales)		98,607.00	107,998.00	117,389.00	126,780.00	450,774.00
Refund of Disallowances		16,625.00	16,625.00	16,625.00	16,625.00	66,500.00
TOTAL RECEIPTS		<u>3,891,081.00</u>	<u>4,217,219.00</u>	<u>4,543,358.00</u>	<u>4,869,497.00</u>	<u>17,521,155.00</u>
TOTAL DISBURSEMENT		4,116,306.00	4,213,381.00	4,519,744.00	4,666,295.00	17,515,726.00
NET CASH INFLOW (OUTFLOW)		(225,225)	3,838	23,614	203,202	5,429
ADD : CASH BEGINNING BALANCE		<u>250,000</u>	<u>24,775</u>	<u>28,613</u>	<u>52,227</u>	<u>250,000</u>
CASH ENDING, BALANCE		<u><u>24,775</u></u>	<u><u>28,613</u></u>	<u><u>52,227</u></u>	<u><u>255,429</u></u>	<u><u>255,429</u></u>