

BATAK WATER DISTRICT
Batak City, Ilocos Norte

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2016

END-USER/UNIT : FINANCE AND ADMINISTRATIVE SECTION

CODE	GENERAL DESCRIPTION	Quantity/	Estimated	Estimated	SCHEDULE / MILESTONE OF ACTIVITIES												Remarks
		Size	Unit Cost	Budget	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	
	BATTERY, size AA, alkaline, 2 pcs./packet	1	38.22	38.22	1												
	BATTERY, size AAA, alkaline, 2 pcs./packet	1	15.29	15.29	1												
	COMPACT FLUORESCENT LIGHT, 18 watts	3	108.98	326.94	1			1			1						
	TAPE, electrical	1	19.11	19.11								1					
	DVD RE-WRITABLE, 4x speed, 4.7GB capacity	2	20.96	41.92	1	1											
	FLASH DRIVE, 4GB, USB 2.0, plug and play	1	306.68	306.68	1												
	MOUSE, optical, USB conection type	1	207.48	207.48	1												
	AIR FRESHENER, 280ml/can	4	97.19	388.76	1			1		1				1			
	ALCOHOL, 70%, ethyl	4	39.59	158.36	1			1			1			1			
	CARBON FILM, polyethylene, 216mm x 330mm, 100s/box	3	382.20	1,146.60	1				1						1		
	CLIP, bulldog (3")	6	8.84	53.04	2			2			2						
	COLUMNAR NOTEBOOK, 12 cols	1	20.62	20.62	1												
	ENVELOPE, documentary (10"x15"), 500s/box	1	588.59	588.59	1												
	ENVELOPE, documentary, A4, 500s/box	1	552.55	552.55	1												
	ERASER, rubber	3	4.91	14.73	1						1				1		
	FOLDER, tagboard, legal size, 100s/box	1	434.62	434.62	1												
	GLUE, all purpose, 300 grams min.	1	39.30	39.30	1												
	INDEX CARD, 5" x 8",ruled both side, 500s/pack	1	104.83	104.83					1								
	LEAD, for mechanical pencil,0.5mm, 12 pcs/tube	4	12.01	48.04	1				1				1		1		
	MAP PIN, round head, 100s/box	1	38.22	38.22	1												
	MARKER, fluorescent, 3 colors/set	1	43.68	43.68	1												
	MARKING PEN, whiteboard, black	2	15.83	31.66	1						1						
	MARKER, permanent, black	5	14.18	70.90	2			2				1					
	NOTE BOOK, stenographer's, 40 leaves	1	7.86	7.86	1												
	NOTE PAD, (3"x3"), 100 sheets/pad	6	38.22	229.32	1			1			1		1		1	1	
	PAPER, bond, Premium Grade,210mm x 297mm (A4), 70 gsm	6	110.04	660.24	1			1		1	1		1		1		
	PAPER, ruled pad,216mmx330mm, 90 sheets/pad	2	21.60	43.20	1								1				
	PAPER, thermal, 216mmx30M, 1/2" core	4	39.31	157.24	1				1		1				1		
	PAPER FASTENER, for paper, metal, 50 sets/box	3	86.14	258.42	1			1			1						
	PAPER CLIP, gem type,jumbo, 48mm, 100s/box	7	16.38	114.66	1		1	1			1	1	1			1	
	PAPER CLIP, gem type, 32mm, 100s/box	7	9.28	64.96	1		1	1			1	1	1			1	
	PENCIL, mechanical, for 0.5mm lead	1	19.11	19.11	1												
	RECORD BOOK, 300 pages, smyth sewn	2	52.96	105.96	1									1			
	RIBBON, nylon, manual typewriter	4	16.60	66.40	1				1		1		1				
	RUBBER BAND, 1.0mm min thickness, min. 350grams/box or approx 220pcs	1	139.31	139.31	1												
	RULER, plastic, 300mm	3	3.82	11.46	1						1				1		

	SIGN PEN, black	3	43.55	130.65	1			1						1			
	SIGN PEN, red	3	43.55	130.65	1						1			1			
	STAMP PAD INK, violet, 50mL	1	28.39	28.39					1								
	STAMP PAD, felt pad, min 60mm x 100mm	1	26.21	26.21							1						
	STAPLE WIRE, standard, #35	1	27.28	27.28	1												
	TAPE, masking, 48mm, 50 meters length	2	88.01	176.02			1						1				
	TAPE, transparent, 24mm, 50 meters	1	11.41	11.41	1												
	TOILET TISSUE, 12 rolls/pack	1	64.21	64.21	1												
	CUTTER, heavy duty	1	28.39	28.39				1									
	SCISSORS, (6")	1	19.66	19.66	1												
	STAPLE REMOVER, twin jaws	1	20.62	20.62	1												
	BATHROOM SOAP, 70gms.	8	15.29	122.32	1		1		1		1		1		1		1
	BROOM, soft (tambo)	2	125.58	251.16	1								1				
	BROOM, STICK (tingting)	2	20.75	41.50	1								1				
	DETERGENT POWDER, all purpose, 500gms.	3	18.02	54.06	1				1						1		
	DISINFECTANT SPRAY, 400 grams net content	1	251.16	251.16	1												
	DUST PAN, non-rigid plastic, with detachable handle	1	27.30	27.30	1												
	FLOOR WAX, paste, natural, 2kgs.	2	322.14	644.28	1							1					
	INSECTICIDE, 600mL (420g) /can	3	122.30	366.90	1				1					1			
	MOPHANDLE, screw type, wooden handle	1	87.36	87.36	1												
	MOPHEAD, 100% rayon, 400g	3	75.35	226.05	1				1					1			
	RAG, COTTON, (7") in diameter	1	45.86	45.86	1												
	TOILET BOWL & URINAL CLEANER, 900ml	4	65.52	262.08	1			1					1				1
	PAPER, bond, Premium Grade	7	125.18	876.26	1		1	1				1	1			1	1
	CALCULATOR, compact, electronic, LCD, desktop	1	169.13	169.13	1												
	INK CARTRIDGE, Epson C13T075190, Black, for printer Stylus color C59/CX2900	6	303.09	1,818.54	1		1	1		1			1			1	
	BALLPEN, BLACK	78	15.00	1,170.00	7	6	7	6	7	6	7	6	7	6	7	6	
	MONGOL PENCIL	2	72.00	144.00	1								1				
	CORRECTION TAPE	7	45.00	315.00	1		1	1				1	1		1	1	
	CORRECTION PEN	3	95.00	285.00	1								1			1	
	STAPLER # 10	1	70.00	70.00	1												
	STAPLE WIRE # 10	2	96.00	192.00			1							1			
	FINGER TIP MOISTENER	4	35.00	140.00	1			1					1			1	
	DOUBLE ADHESIVE TAPE 1"	1	120.00	120.00	1												
	DISHWASHING LIQUID (1 gal/bottle)	3	250.00	750.00	1				1				1				
	SLIDING FOLDER, LONG	14	10.00	140.00	1	1	1	1	2	1	1	1	1	1	2	1	
	COLUMNAR PAD, 2 COLUMNS	2	30.00	60.00	1								1				
	COLUMNAR PAD, 10 COULUMNS	1	75.00	75.00	1												
	COLUMNAR NOTEBOOK, 8 COLUMNS	4	30.00	120.00	4												
	COLUMNAR NOTEBOOK, 16 COLUMNS	1	40.00	40.00	1												
	COLUMNAR NOTEBOOK 22 COLUMNS	2	55.00	110.00	2												
	DTR FORM #48	4	25.00	100.00	1			1		1					1		
	RISO OF VARIOUS FORMS	4	365.00	1,460.00	1			1				1			1		
	PHOTOCOPYING OF DOCUMENTS	1	4,800.00	4,800.00	1												
	AQUARIUS MAGAZINE	1	2,000.00	2,000.00	1												
	CHECK BOOKLETS	6	350.00	2,100.00										6			

	STAMP PAD INK, violet, 50mL	2	28.39	56.78	1								1				
	STAMP PAD, felt pad, min 60mm x 100mm	1	26.21	26.21	1												
	STAPLE WIRE, standard, #35	1	27.28	27.28							1						
	TAPE, masking, 48mm, 50 meters length	4	88.01	352.04	1			1	1					1			
	TAPE, transparent, 24mm, 50 meters	1	11.41	11.41					1								
	TOILET TISSUE, 12 rolls/pack	1	64.21	64.21					1								
	CUTTER, heavy duty	2	28.39	56.78	1						1						
	SCISSORS, (6")	2	19.66	39.32				1						1			
	STAPLER, heavy duty, standard	1	170.98	170.98	1												
	STAPLE REMOVER, twin jaws	1	20.62	20.62					1								
	BATHROOM SOAP, 70gms.	8	15.29	122.32	1		1	1		1	1		1	1		1	
	DETERGENT POWDER, all purpose, 500gms.	2	18.02	36.04				1				1					
	FURNITURE CLEANER, 300mL/can min	1	117.94	117.94	1												
	INSECTICIDE, 600mL (420g) /can	3	122.30	366.90			1				1					1	
	SCOURING PAD, economy size	1	138.56	138.56	1												
	TOILET BOWL & URINAL CLEANER, 900ml	4	65.52	262.08			1		1			1				1	
	PAPER, bond, Premium Grade	5	125.18	625.90	1			1	1		1		1				
	CALCULATOR, compact, electronic, LCD, desktop	1	169.13	169.13							1						
	INK CARTRIDGE, Epson C13T075190, Black, for printer Stylus color C59/CX2900	4	303.09	1,212.36			1		1		1				1		
	BALLPEN, BLACK	36	15.00	540.00	3	3	3	3	3	3	3	3	3	3	3	3	3
	CORRECTION TAPE	5	45.00	225.00	1			1		1	1		1				
	CORRECTION PEN	2	95.00	190.00			1						1				
	STAPLER # 10	1	70.00	70.00							1						
	STAPLE WIRE # 10	3	96.00	288.00	1				1							1	
	FINGER TIP MOISTENER	8	35.00	280.00		1	1		1	1		1	1		1	1	
	DOUBLE ADHESIVE TAPE 1"	1	120.00	120.00							1						
	DISHWASHING LIQUID (1 gal/bottle)	2	250.00	500.00				1								1	
	SLIDING FOLDER, LONG	8	10.00	80.00	1		1	1			1	1	1	1			1
	DTR FORM #48	2	25.00	50.00			1					1					
	RISO OF VARIOUS FORMS	4	365.00	1,460.00			1		1			1				1	
	WATER BILL RECEIPTS	500	120.00	60,000.00							500						
	CUSTOMER LEDGER CARD	1000	19.50	19,500.00									1000				
	COLLECTOR'S OFFICIAL RECEIPT	100	110.00	11,000.00			100										
	METER READING CARD	1000	13.00	13,000.00				1000									
	WATER SERVICE CONTRACT	500	12.00	6,000.00			500										
	RAINBOOT AND RAINCOAT	2	900.00	1,800.00						2							

END-USER/UNIT : TECHNICAL SECTION

CODE	GENERAL DESCRIPTION	Quantity/ Size	Estimated Unit Cost	Estimated Budget	SCHEDULE / MILESTONE OF ACTIVITIES												Remarks
					Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	
	BATTERY, size AA, alkaline, 2 pcs./packet	1	38.22	38.22								1					
	BATTERY, size AAA, alkaline, 2 pcs./packet	1	15.29	15.29								1					
	COMPACT FLUORESCENT LIGHT, 18 watts	4	108.98	435.92			1				1				1	1	

	TAPE, electrical	7	19.11	133.77	1	1		1	1		1			1	1		
	AIR FRESHENER, 280mL/can	4	97.19	388.76			1		1		1			1	1		
	ALCOHOL, 70%, ethyl	4	39.59	158.36			1			1			1			1	
	CARBON FILM, polyethylene, 216mm x 330mm, 100s/box	1	382.20	382.20							1						
	CLIP, bulldog (3")	4	8.84	35.36			1			1			1			1	
	ERASER, rubber	1	4.91	4.91					1								
	MARKER, permanent, black	5	14.18	70.90			1			1			1		1	1	
	NOTE BOOK, stenographer's, 40 leaves	1	7.86	7.86									1				
	NOTE PAD, (3"x3"), 100 sheets/pad	2	38.22	76.44			1			1							
	PAPER, bond, Premium Grade,210mm x 297mm (A4), 70 gsm	2	110.04	220.08			1							1			
	PAPER FASTENER, for paper, metal, 50 sets/box	2	86.14	172.28				1						1			
	PAPER CLIP, gem type,jumbo, 48mm, 100s/box	2	16.38	32.76			1			1							
	PAPER CLIP, gem type, 32mm, 100s/box	2	9.28	18.56			1			1							
	RECORD BOOK, 300 pages, Smyth sewn	1	52.96	52.96							1						
	RULER, plastic, 300mm	1	3.82	3.82					1								
	TAPE, masking, 48mm, 50 meters length	3	88.01	264.03			1					1			1		
	TAPE, transparent, 24mm, 50 meters	1	11.41	11.41									1				
	TOILET TISSUE, 12 rolls/pack	1	64.21	64.21									1				
	CUTTER, heavy duty	2	28.39	56.78			1							1			
	SCISSORS, (6")	1	19.66	19.66							1						
	STAPLE REMOVER, twin jaws	1	20.62	20.62									1				
	BATHROOM SOAP, 70gms.	8	15.29	122.32			1	1		1	1		1	1		1	1
	BROOM, soft (tambo)	2	125.58	251.16					1					1			
	BROOM, STICK (tingting)	2	20.75	41.50					1					1			
	DETERGENT POWDER, all purpose, 500gms.	3	18.02	54.06			1				1				1		
	DISINFECTANT SPRAY, 400 grams net content	1	251.16	251.16							1						
	DUST PAN, non-rigid plastic, with detachable handle	1	27.30	27.30							1						
	INSECTICIDE, 600mL (420g) /can	34	122.30	4,158.20	3	3	2	4	2	3	3	3	2	4	2	3	
	RAG, COTTON, (7") in diameter	1	45.86	45.86							1						
	TOILET BOWL & URINAL CLEANER, 900ml	4	65.52	262.08			1			1			1			1	
	PAPER, bond, Premium Grade	3	125.18	375.54			1			1				1			
	BALLPEN, BLACK	36	15.00	540.00	3	3	3	3	3	3	3	3	3	3	3	3	
	CORRECTION TAPE	3	45.00	135.00			1			1						1	
	CORRECTION PEN	1	95.00	95.00						1							
	STAPLE WIRE # 10	1	96.00	96.00							1						
	DISHWASHING LIQUID (1 gal/bottle)	3	250.00	750.00			1				1			1			
	SLIDING FOLDER, LONG	2	10.00	20.00			1			1							
	DTR FORM #48	4	25.00	100.00			1			1					1		
	RISO OF VARIOUS FORMS	4	365.00	1,460.00				1			1			1			1
	RAINBOOT AND RAINCOAT	6	900.00	5,400.00							6						
	WORKING GLOVES	34	100.00	3,400.00	3	3	2	3	2	3	3	3	3	3	3	3	
	CHLORINE GRANULES (45 KILOS/DRUM)	45	5,600.00	252,000.00	6		6		6		6	6		6	6	3	
	C.I. SADDLE CLAMP 75MM x 3/4"	200	252.00	50,400.00	50			50			50			50			
	BUSHING REDUCER 3/4" X 1/2"	200	18.00	3,600.00	50			50			50			50			
	BRASS CORPORATION COCK 1/2"	200	219.00	43,800.00	50			50			50			50			

G.I. NIPPLE 1/2" X 12" SCH 40	400	51.00	20,400.00	100			100			100			100			
G.I. ELBOW REDUCER 3/4" X 1/2"	200	35.00	7,000.00	50			50			50			50			
BRASS GATE VALVE 1/2"	200	237.00	47,400.00	50			50			50			50			
G.I. ST. ELBOW 1/2"	200	21.00	4,200.00	50			50			50			50			
BRASS ST. COUPLING 1/2"	400	94.00	37,600.00	100			100			100			100			
G.I. ELBOW 1/2"	600	19.00	11,400.00	150			150			150			150			
TAPELON 1"	800	17.50	14,000.00	200			200			200			200			
BRASS WATER METER 1/2"	200	850.00	170,000.00	50			50			50			50			
CEMENT	75	255.00	19,125.00	19			19			19			18			
HDPE PIPE 1" X 100 METERS SDR11 BLACK	10	3,950.00	39,500.00	3			3			2			2			
HDPE PIPE 3/4" X 150 METERS SDR11 BLACK	10	3,800.00	38,000.00	3			3			2			2			
HDPE PIPE 1/2" X 300 METERS SDR11 BLACK	15	4,300.00	64,500.00	4			4			4			3			

TOTAL	2,003,369.28
Add: Allowance for Price Increase	33,630.72
GRAND TOTAL	<u>2,037,000.00</u>

Prepared/submitted by:

MAIZEL MAIA V. CASTRO
BAC Secretary

Approved by:

MARIA DOHNA D. SAGUN
General Manager